# How to configure Microsoft 365 for using Microsoft Graph API to create a Calendar event

# Pre-requisite –

1. Microsoft 365 account with Admin Privileges

# Register an application in Microsoft Azure

1. Go to Azure Active admin center [aad.portal.azure.com] and login using an “Admin account”.
2. Select “Azure Active directory” in the left-hand navigation, then select “App registrations” under “Applications”.
3. Select “New Registration”. Enter a name for your application, for example: “MS Graph”.
4. Set “Support account Types” and use “Accounts in this organizational directory only”.
5. Click on “Register” button, copy the value of the “Application (client) ID” & “Directory (tenant) ID” and save it, as you will need it in Appian configuration.
6. Select “Authentication” under “Manage”. Locate the “Advance settings” section and change the “Allow public client flows” toggle to “Yes”, then choose “Save”.

# Configure API Permission

1. Select “API” permissions” under “Manage”.
2. Select “Add a permission” then type “Microsoft graph”.
3. Select “Application permissions”.
4. Select “User.Read.all”, then select “Add permission”.
5. Select “Grant admin consent for MSFT” (Next to “Add a permission”), then select “Yes” to provide admin consent.
6. Follow step a-e to add “Calendars.ReadWrite” permission.
7. Select “Certificates & secrets “under “Manage” then select “New client secret”.
8. Enter a description eg: MS Graph keys, choose a duration, and select “add”, copy the secret from the value column, you will need it in the Appian configuration.