

# Intelligent Invoice Processing System

Reduce Delays and Eliminate Bottlenecks in Invoice Processing



Intelligent Invoice Processing System is built for organizations that spend significant time manually processing hundreds of invoices received via multiple formats: mail, fax, email, etc.

Revamp your legacy invoice processes with automated invoice data capture and approvals in a single end-to-end platform.

## Why Use Intelligent Invoice Processing?

Eliminate tedious invoice data entry with increased accuracy

Cut down the time to process invoices significantly

Spend limited time on invoice processing and approval 'chasing'

Reduce delays and avoid late payment penalties

Adopt a paperless approach to invoice processing

# KEY FEATURES

## Easy Invoice Indexing



- Quickly upload invoices, extract invoice data, and populate data for required fields automatically.
- Effortlessly edit/update populated data and process the invoice for approvals.

## Seamless Integrations



- Integrate with any OCR platform, existing purchase order system, and various payment systems.
- Our current system comes with Rossum OCR integration, and it can be replaced with other platforms including Appian IDP.

## Quick Invoice Processing



Speed up processing and approvals with quick actions to upload/manage documents, add quick notes, refer to the purchase orders linked to invoices, and communicate within the department for approvals.

## Customizable Approval Flow and Organizational Structure



Dynamically manage the approval flow for the invoices according to various stages, define user roles, and link it to the concerned department.

## Configurable Service Level Agreements (SLAs)



- Specify the response and resolution time for processing any invoice in the system based on every stage in the workflow.
- Ensure on-time payments, eliminate overdue settlements, and manage escalations on delays.

## Audit Trail



Track every stage of invoice approvals with date and time stamping in the Audit Trails dashboard that maintains a deep history of user activity.

## Instant Collaboration



Clarify queries with other users across the system and track responses in the respective invoice record.

## Extensive Reporting



The application provides users with predefined reports, insights into key metrics, statistical analysis, SLA reports to track invoice processing time, and more.

Great  
Mid-size  
Workplaces

Great  
Place  
To  
Work.

INDIA  
2020

